



# NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman  
201 Webber Street  
The Dalles, OR 97058  
541-298-1576  
Fax 541-298-1082



## NORCOR Minutes of the NORCOR Board Meeting June 18<sup>th</sup> 2020 10:00 a.m.

**Preliminary Business:** To support the Governor's Executive order for social distancing, the NORCOR Board meeting was held by video conference only.

**Board Members:** Bob Benton, NORCOR Board Chair, Kathy Schwartz, NORCOR Board Vice-Chair, Tom McCoy- Sherman County Commissioner, Sherrie Wilkins- Gilliam County Commissioner; Amber DeGrange- Sherman County Juvenile Director, Lane Magill – Wasco County Sheriff.

**Oversight:** Juvenile Director overseeing Detention Facility: Molly Rogers- Wasco County Youth Services Director; Juvenile Detention Manager – Jeff Justesen; Sheriff overseeing Adult Corrections Facility: Brad Lohrey- Sherman County Sheriff; Jail Commander – Dan Lindhorst.

**Also in attendance:**

Donald Hull, Attorney for NORCOR Board, Robbie Johnson, Connie Krummrich, Amy Nation, and Bill Boyden.

- 1.0 Call to Order: Meeting called to order by Bob Benton at 10:01am.
  - 1.1 Welcome & Introductions
  - 1.2 Quorum determined.
  - 1.3 Tom McCoy made a motion to approve the consent agenda. Motion was seconded by Sherrie Wilkins. The motion passed unanimously.
- 2.0 There was no public testimony.
- 3.0 Bob Benton opened for the NORCOR Budget hearing for the 2020/2021 NORCOR Fiscal year.
  - 3.1 There was no public testimony.
  - 3.2 Kathy Schwartz made a motion to adopt the NORCOR 2020/2021 Budget; the motion was seconded by Sherrie Wilkins. Molly Rogers suggested that Commissioner Schwartz amend her original motion to include adoption of the Resolution Number 20/21-1 into the NORCOR Budget (located on page 19 in the budget packet). Motion seconded by Sherrie Wilkins. All parties were in favor, no objections.
- 4.0 **Administrative Updates**
  - 4.1.1 **Management Team Updates - Work Crew:**  
Board Vice-Chair, Kathy Schwartz contacted Sheriff Lohrey regarding concerns of liability for NORCOR based on Gilliam County's use of NORCOR adults in custody for the work crew. NORCOR Counsel was consulted and the Sheriff's team met. Legal



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counsel addressed many layers of liability in this situation, and there is always a possibility that NORCOR could be named. However, unless there is an intentional act or negligence the insurance would step in on NORCOR's behalf.

All parties are in agreement that the work crew is an excellent program and that a Memorandum of Understanding (MOU) between NORCOR and Gilliam County would be necessary to more clearly outline the expectations. Don Hull recommended that a MOU between Gilliam County & NORCOR could indemnify NORCOR for any and all forms of legal action that could be brought as a result of misconduct by the work crew.

Board Chair Bob Benton- Recommended that Legal Counsel and the management team get together to review the insurance policy coverage before the next board meeting. Questions include what is the coverage of our insurance, are they covered working "off-site". Don Hull will review our General Liability coverage to review these situations. Sheriff Lohrey reported to the Board that work crew will not begin during the COVID-19 pandemic until the counties (through the State) have reached stage three.

#### 4.1.2 COVID-19 Updates

##### Adult Facility Covid-19 update

Sheriff Lohrey shared NORCOR has had one staff and three adults in custody tested – all were negative. There have been zero positive tests on the adult side. A phasing of re-entry plan has been sent out to everyone. The Adult facility is still in phase one of the NORCOR facility reopening and has begun catching up with the backlist of book and releases. The facility staff continues to enforce social distancing practices.

##### Juvenile Facility COVID-19 update:

One youth has been tested, the result was negative. The Juvenile Facility has begun family visitation and some professional visits. They are practicing social distancing, safety precautions, masks, hand washing etc.

##### General Updates

Sheriff Brad Lohrey shared that there is a scheduled Black Lives Matter/ICE Protest on Sunday. Sheriff Magill shared that although we believe strongly in first amendment rights, any appropriate and necessary actions will be taken to ensure safety and security of the facilities. The Sheriff's are working closely with the NORCOR team, The Dalles City Police and Oregon State Police, for preparedness and building a contingency plan. Law enforcement did reach out to the protesters; however they did not receive a response. Sheriff Lohrey shared that he is happy to sit down and speak with them at any time.

#### 4.2 Board Member updates

Bob Benton shared that the management team have been working to identify an organization that can assist with strategic planning and they are in the process of interviewing organizations to do that. They hope to have more information by the next meeting.



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#### 4.3 Juvenile Director's Advisory Committee

Amber DeGrange reported that everything has been covered, including the most important effort of ensuring the safety and security of the facility in response to the pandemic.

#### 4.4 Sheriff's Advisory Committee

Sheriff Magill shared that regarding the jail reopening the Sheriff's are very cognizant of congregate settings and not reopening too quickly. The Sheriff's are continually evaluating who is coming in and out of the facility. The Sheriff's are individually approving or denying custodies based on the offenders current charges, history and community safety. There is also a health screening which is an important part of the process. They do not want to risk exposure to staff, Adults or Juveniles in custody.

Meeting adjourned.

9-22-2020

Date

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Date

Bob Benton, NORCOR Board Chair

\_\_\_\_\_

Rebecca Beitl, NORCOR

Respectfully submitted,  
Rebecca Beitl  
NORCOR